

Alumni

King's College alumni may use the athletic facilities. In order to be admitted to the facility the alumnus must obtain a membership card through the Alumni Office. This card must be renewed annually. Alumni cards are not transferable. All alumni are permitted to bring a guest. If more than one guest is desired, special arrangements must be made with the Director of Athletics. All alumni will be held responsible for knowing and adhering to the rules and regulations pertaining to the facility. A copy of these rules can be obtained at the entrance of the facility.

SECURITY REGULATIONS

1. Each person wishing to use the athletic facility must present an ID card to the attendant in order to be admitted. Students, faculty and staff will use their college ID as an entrance card. Others will be given a card through the Alumni Office or the Athletic Office for special cards.
2. Identification can be required by college personnel from anyone in the facility.
3. A copy of the rules and regulations for the use of the facility can be obtained from the desk in the lobby of the facility or at the Office of the Director of Athletics.

BOOKSTORE

92 North Main Street
Telephone: (570) 208-5847

Regular business hours throughout the semester will be Monday through Thursday, 9:00 a.m. to 4:00 p.m. and Friday 9:00 a.m. to 3:00 p.m. The bookstore is open for special events on Saturday and Sunday. The bookstore has extended hours during special busy periods and those hours are posted at the bookstore.

The bookstore offers a variety of emblematic clothing and imprinted merchandise. Clothing orders may be placed by calling (570) 208-5847. Visa, Master Card, Discover, and American Express cards are accepted.

Students should refer to information on:

- Resale of textbooks
- Financial responsibility

Visit the bookstore's website at www.efollett.com to order textbooks online.

BUSINESS OFFICE

Administration Building, First Floor
Telephone: (570) 208-5830
Hours: 8:30 a.m. to 4:30 p.m.

The Business Office is responsible for the billing and collection of student fees and is located on the first floor of the Administration Building. Payment arrangements may be made only with the Director of Student Accounts or the Bursar. A fine of \$20 is imposed for any check that is not honored by the bank.

An Automatic Teller Machine (ATM) is located near the entrance of Esseff Hall.

CAMPUS ACTIVITIES OFFICE

Campus Activities Suite
Sheehy-Farmer Campus Center
Telephone: (570) 208-5966, Fax: (570) 208-6013

Mission Statement

Campus Activities at King's offers a variety of experiences and opportunities, which enhance the over-all quality of life among all the members of the College community. By providing such a rich variety of experiences, Campus Activities assists in the development of a social vitality within the College community through creative interaction among students, staff, faculty, and members of the local community.

The Office of Campus Activities, in collaboration with student leaders, develops social programs for students, provide a transition to campus life through the New Student Orientation Program and empower student leaders. The Director of Campus Activities and New Student Orientation programming is responsible for advising the Association for Campus Events, coordinating Family and Friends Weekend, working with the first year, sophomore and junior class officers.

The advisor to the Association for Campus Events (ACE) works closely with the officers, chairpersons and the membership in developing social activities for students. Through working with the ACE leaders, the advisor promotes student leadership development, empowers them as an effective student organization, and helps them to be accountable for the responsibility they have assumed in coordinating student social experiences on campus.

ASSOCIATION FOR CAMPUS EVENTS (A.C.E.)

The Association for Campus Events (A.C.E.) is the social programming board for the College. The members and officers of A.C.E. are responsible for planning, designing, and implementing social and recreational activities for the King's College community. This organization is comprised of six committees: Formal Events, Excursions, Live Entertainment, Movies, Public Relations, and Special Activities, thereby appealing to a wide variety of interests.

The success of A.C.E. is based on the commitment of its members. By becoming involved, students enhance their organizational, programming, time-management, and communication skills, while having a lot of fun.

THOMAS A. SHEEHY, C.S.C. /DONALD FARMER, Ph.D. CAMPUS CENTER

Events Coordinator Office
Sheehy-Farmer Campus Center, Room 106
Telephone: (570) 208-6029, Fax: (570) 208-6028

The Sheehy-Farmer Campus Center is a multi-functional facility which serves all members of the College community. The Campus Center was built in 1970 with three floors, in

2001 it was renovated and a fourth floor was added. It is named for the Rev. Thomas Sheehy, C.S.C. and Donald Farmer, Ph.D., C.R. Rev. Thomas A. Sheehy, C.S.C., for whom the building was originally named in 1970, came to King's in 1953 as Registrar and ended his seventeen-year career as Dean of Students. With the renovation and expansion of the Campus Center in 2001, Dr. Donald Farmer's name was added. Dr. Farmer served the College for thirty-three years as Director of the Honors Program, Professor of History, Director of Planning and as Vice President and Dean for Academic Affairs. Dr. Farmer's name is synonymous with King's College's academic excellence and advancement in liberal education. The naming of the Campus Center for Rev. Sheehy and Dr. Farmer represents the integration of academic life and student life in a facility that aims to bring together the College community.

Main Level

Residence Life Suite

Residence Halls and College Apartments
Meal Plan Enrollment and King's Cash

Campus Activities Suite

Campus Activities
New Student Orientation
First-Year Experience (FYE 010)
Commuter Life
Association for Campus Events
Student Government
Clubs and Organizations

Student Media Suite

The Crown
The Regis
The Scop

Mailboxes for student organizations, commuter and off-campus students

Widmann Art Gallery

Conference Rooms (3)

Sobieski Room, Room 115
Room 117
Molewski Room, Room 119

Campus Security and Safety Office

Events Coordinator's Office

Regina Court Level

WRKC Studio
Connerton's Café (with dance floor and performance stage)
Lounge Space
Game Room
TV Lounge
Computer Lab
Commuter Student lockers

Second Floor

Marketplace Student Dining Room
Dining Services Offices

Third Floor

Snyder, Welsh and Fitzgerald Rooms
Private Dining Rooms
Lipo Conference Room

Sheehy-Farmer Campus Center hours of operation will be posted in the Campus Center by the Scheduling and Events Office.

The Widmann Art Gallery is located adjacent to the lobby of the Sheehy-Farmer Campus Center. It is an art gallery for exhibiting the talent of local and national artists.

Since this room is primarily a gallery, requests to use it when there is an exhibit on display are made directly to the Coordinator of the Widmann Art Gallery (Student Affairs Office). When sculpture is on exhibit, no other event may take place. After approval has been given to hold an event in the gallery, the sponsor of the event is responsible for safeguarding the exhibit during and after the event is over. The event sponsor will make certain the gallery is locked.

CAMPUS POST OFFICE AND STUDENT MAILBOXES

Mulligan Physical Sciences Center, First Floor
Telephone Number: (570) 208-5693
Hours: 7:30 a.m. to 3:15 p.m.

All full-time students are assigned a campus mailbox. Resident students have a mailbox in their residence halls. Alumni Hall, Flood Hall and Lane House resident mailboxes are located on the lower level of the building. Off-campus and commuter students have a mailbox in the main level of the Sheehy-Farmer Campus Center.

The Registrar's Office located in the Administration Building assigns mailbox numbers and issues the combinations.

All mail for students must be addressed using the following format:

Student Name
Box #
King's College
133 North River Street
Wilkes-Barre, PA 18711-0801

- For mail sent to college mailboxes - do not include P.O. since this indicates a US Postal Service mailbox number, and will delay delivery of your mail.
- When students change their residency status, for example, move from college housing (residence halls or college apartments) to either off campus housing or commuter students from parents'/guardians' homes, they must inform the Registrar